

**TOWNSHIP OF DERRY**  
**INDUSTRIAL & COMMERCIAL DEVELOPMENT AUTHORITY**  
**MEETING NOTES**  
**JANUARY 21, 2016**

**CALL TO ORDER**

Chairman John W. Foley, called the January 21, 2016 Reorganization Meeting of the Industrial & Commercial Development Authority to order at 6:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for the purpose of providing accurate minutes. A roll call was completed after the pledge of allegiance. There was an executive session prior to the meeting to discuss land and legal matters.

**The following were in ATTENDANCE:**

**BOARD MEMBERS**

Justin C. Engle  
John W. Foley  
James Ingalzo  
Brian Shifflet

**ALSO PRESENT:**

James N. Negley, Manager/Asst. Treasurer/Asst. Sec'y  
Marie Sirkot, Administrative Assistant  
Julie Echterling, Recorder

**Public in Attendance**

The following were in attendance: Lori Althoff, Matthew Weir, Jeffrey Engle, Esq.

**REORGANIZATION**

**Officers of the Board**

Chairman Foley made a motion to appoint the following Officers to the Board:

Chairman - Justin C. Engle  
Vice Chairman - John W. Foley  
Secretary - James Ingalzo  
Brian Shiflett - Treasurer  
Manager, Assistant Secretary, Assistant Treasurer – James N. Negley

Mr. Shifflet seconded the motion. **Motion carried 4-0.**

**Appointment of Solicitor**

Mr. Ingalzo made a motion to appoint Jeffrey Engle, Esq. as the Solicitor for the Board. Supervisor Foley seconded the motion. **Motion carried 4-0.**

**APPROVAL OF REGULAR MEETING MINUTES:**

Mr. Ingalzo made a motion to approve the minutes for the November 19, 2015 regular meeting. Supervisor Foley seconded the motion. **Motion carried 4-0.**

**PUBLIC COMMENTS:**

There were no public comments.

**UPDATE: FIRE HOUSE PROJECT:**

Supervisor Foley spoke about the progress of the Fire House as Mr. Koussis was not present at the meeting. He stated the project is progressing well with the extended deadlines. He believes the AIA change orders for consideration just need a signature as they have been approved. He stated fundraising is still ongoing. Mrs. Althoff stated there is still \$410,000 in the bank with \$1.6 million in loan monies still available. She

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stated they haven't received reimbursement from the state and are getting ready to submit the third reimbursement request.

Supervisor Foley made a motion to authorize Chairman Engle to sign the approved AIA change orders. Mr. Ingalzo seconded the motion. **Motion carried 4-0.**

**OTHER BUSINESS:**

No other business was discussed.

**ADJOURNMENT:**

Supervisor Foley made a motion to adjourn the meeting at 6:15 pm. Mr. Ingalzo seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

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James N. Negley, Manager  
Assistant Treasurer, Assistant Secretary